

WHIRITOA LIFEGUARD SERVICE INC
WHIRITOA LIFEGUARD SERVICE



2023 Annual General Meeting

Sunday 4th June 2023 - 2:30 – 3:30pm

Meeting Purpose: 2023 Annual General Meeting

Date: 4th June 2023

Open 2.30pm

Venue: Whiritoa Lifeguard Service, 1 Kontiki Road, Whiritoa Beach

MEMBERS present:

Jeremy Dean	Patrina Kerr	Amelia Wood
Gail McCullough	Heath Kerr	Charlotte Wood
Ross McCullough	Jo Wood	Richie Wood
Bruce ??	Steve Wood	Sammy Smith
Ricky Carruthers	Adrienne Clarkin	Tate Carruthers
Vicky Sturgeon	Felix Matheson	Emma Newland
Nadine Metzger	Gina Dickinson	Charlize Kerr
Paul Shannon	Andrew Dickinson	Kaitlyn Dickinson
Vicki Skill	Dylan Shannon	Jane Bell

MEMBERS present (via ZOOM): Ella White, Grace Cocker, Chaz Gibbons

Quorum – met

Apologies: Kane Cocker, Belinda Matheson, Kath Smith, Raewyn Hooper

Existence of Proxy: N/A

Minutes of Last AGM

Amendments: Ross McCullough's name was missing off AGM attendance list last year.

Proposed 2022 AGM minutes be Accepted as true and accurate record with this minor addition.

Moved: Gail McCullough

Seconded: Charlotte Wood

Carried unanimously.

Welcome

Our thoughts are with Chris Scott, who is a local surfer and long-time contributor to the Club, following his accident in the water yesterday. Well done to all guards who attended and assisted.

Congratulations to Felix Matheson who is a finalist in the Eastern Region Awards of Excellence

President's report - Presented by Adrienne Clarkin.

Congratulations to our recent adult SLSNZ Lifeguard Award recipients, The Fossils.

Congratulations to our new IRB racing team – a force to reckon with against big, well-resourced clubs

Female guard involvement is on the up

Thanks to committee – Vicki - Finances, Felix - General, Patrina – Snack Bar, Ella – Junior Surf,

Jack – Operations, Jana – Secretary, Steve – Health & Safety, Jo – Chairperson

Thanks to Jane, Gail and Ross, Belinda, Elaine and Chrystal, Blake, Amelia,

Thanks to the coaches.

Report accepted.

Finance Director Report - Presented by Vicki Skill

Healthier financials than last 2 years due to Covid

Increase in central government funding.

Increasing operational costs

Bar is most successful fundraising initiative – snack bar had positive impact, patronage went up, more families come through at bar time. Recommend that we continue with that initiative.

Personnel input is equally significant.

Busy season in terms of transactions

Thanks for the support of Amelia, Felix and Blake in operational budgets. Good communication from these lifeguards helping drive financial outcomes.

Thanks to Jane for membership management – increase in new members, increase in renewal due to better communications.

Overall, finances confident

Thanks from Jo to Vicki

Report accepted.

[Interim] Lifeguard Director Report - Presented by Felix Matheson

Patrol statistics compared to 2021/2022 season.

A lot less public involvement this season due to inclement weather

Training statistics contained in club development report, including future training.

Major changes in gear shed

Amelia Wood appointed new Training Coordinator, and Blake Kiely new Power Craft Officer -

great additions to the team in their new roles.

Trying to spread leadership opportunities to wider number of Junior Guards to increase retention and engagement.

Wanting to expand friends of the committee.

Report accepted.

Club Captain Report - Presented by Felix Matheson

Terrible summer weather but Club culture in good shape, with a good Club vibe

Thanks to Patrina Kerr for snack bar efforts – more community around the club

Thanks to Bob Mercer for coaching the racing team. IRB racing – doing very well for club size

Waitangi weekend – 50th anniversary – Saturday – mini carnival for all ages – real rescue demonstration

Improvement from committee on communications – worked hard to be timely and share information across a number of streams including social media, email and website.

Thanks to Belinda Matheson for email and Facebook communications and Amelia Wood for social media and website communications.

Members encouraged to please get in contact if there are any questions

Report accepted

Thanks from Jo

Junior Surf Captain Report - Present by Ella White

Over 100 participants, an increase on last year – more in younger age groups

17 Coaches

Surf conditions majorly affected sessions, coaches did great job with on land activities

Events: amazing race, disco, quiz night, movies

All carnivals cancelled across region, however we did hold a small and successful internal carnival

4 lifeguard exams attended

Changed registration to online, minor issues fixed for next season, overall better in general

Major improvement to uniforms – thanks to Chrystal Hapuku and Elaine Kiely

Thanks to Belinda Matheson and Amelia Wood for communications

Anticipate junior surf numbers up next seasons

Work alongside Sammy Smith this coming season as she works in shadow Junior Surf

Coordinator

Report accepted

Thanks from Jo

Facilities Director Report - Presented by Patrina Kerr

Shows how important facilities are this summer – new Snackbar provided a place for people to go in the poor summer weather

Thanks to Jane Bell for her support of the Snackbar

Club Building no longer fit for purpose

Rebuild update:

Working closely with Kent Nixon as Project Manager

Commenced our feasibility study to get on with funding

Due diligence on architecture

Community consultation important and discussions hopefully begin in spring

Funding is a challenge, significant cost

Total cost around \$5.7m

Vicki Skill joined building subcommittee, to do funding application

Will be communicating progress updates

Thanks for all support and look forward to next season

Report accepted

Thanks from Jo

Chairperson's Report - Presented by Jo Wood

Committee worked hard

Hope members feel better communications after feedback from last year's AGM

Big focus is Health & Safety in upcoming season. Going into second season with same

Committee, so looking at fine tuning processes and lifeguarding practice, including a focus

on retention through training and development

Election of Officers

Continuing Committee Members:

Chairperson – Jo Wood

Club Captain – Felix Matheson

Facilities Director – Patrina Kerr

Finance Director – Vick Skill

[Vicki has stated she will not be standing for re-election next year, and as there will be a significant handover required to her successor has asked that if anyone is interested in the role they should please contact her for more information.]

Vacant Committee Positions:

Lifeguard Director – Nominations: Ben Laurie

Secretary – Nominations: Gina Dickinson

President – Nominations: Adrienne Clarkin

Health & Safety – Nominations: Steve Wood

No nominees from the floor so as per Constitution clause 9b(i) the Chairperson declared these candidates as elected to these positions.

Update of Club Constitution - Steve Wood

Thanks to those who responded to request for feedback on amendments. Last updated 2016. Proposed updates 2019 – appear to be have disrupted by Covid and never ratified.

New Incorporated Societies Act – Incorporated Societies not yet required to comply with new legislation but some updates are needed.

Some feedback suggested we could wait to see what other clubs and SLSNZ do and follow their lead – SLSNZ not involved in individual clubs governance so unlikely to be helpful

Other feedback noted.

A 75% majority of members present at meeting are required to change constitution

Acknowledgements to tangata whenua and of original writers and subsequent guardians of constitution. Aim is for it to be a living document

No change to the 'spirit' of constitution

Changes:

Te Reo name of Club temporarily removed from this version while we re-engage with iwi to check the correct wording

Membership consent required under new act

Honorary officers role descriptions – roles not currently filled.

Removal of non-attending committee member clause tidied up

Major change is term of office for committee members – change to 3 year term. Risk of dysfunctional committee member, but there are means to resolve this. Aim is to reduce unnecessary committee turnover.

Inclusion of SLSNZ Patrol Support qualification to be equal as lifeguards

President – preference given to candidate who is a current of previous guard

Questions:

Belinda Matheson– seeking clarification if president preference is for a current or previous Whiritoa guard or guard qualified elsewhere– Steve Wood: Club President candidate needs to be a current WLGS member but their guarding qualification/experience could have been obtained elsewhere.

Vicky Carruthers – is it an SLSNZ requirement for the Club President to be a lifeguard?

Ross McCullough: no not a requirement

Vicki Skill: no SLSNZ engagement on club leadership – they only contribute to lifeguarding matters

Motion to accept changes to Constitution:

Moved: Ross McCullough Seconded: Dylan Shannon Carried unanimously.

Thanks to Steve Wood and Ross McCullough from Paul Shannon

Thanks to Steve Wood from Jo Wood on work

General Business

Steve Wood (Fossil Lifeguard and Doctor) – acknowledge first aid skills of guards – yesterday's first event potentially one of the most significant you'll ever attend to. Proud to see this level of calmness and skill in such a serious situation. Paramedics made similar comments.

Jo Wood - thanks to Committee members for hard work

Meeting closed.